

Grey Power

NEW ZEALAND FEDERATION INCORPORATED



NOTICE OF MEETING FOR THE 2024 GREY POWER FEDERATION ANNUAL GENERAL MEETING

To: All Associations

CC: Board Members and Zone Directors

From: Grey Power Federation Board Secretary

Date: 13/03/2024

Subject: Notice of Meeting and information re due dates for the Grey Power Federation 2024 Annual General Meeting.

NOTICE OF MEETING:

Notice is hereby given that the **Annual General Meeting of the Grey Power New Zealand Federation (Inc)** will be held at the **Brentwood Hotel 16 Kemp Street Kilbirnie Wellington**

The meeting will commence at 8.00 am on Tuesday 18th June 2024 and conclude at 12 pm on Thursday 20th June 2024.

LIFE MEMBERSHIP:

Recommendations for Life Memberships from Associations require to be received by the Federation Secretary by 23 April 2024.

The Constitution (clause 3.4) states that the honour of Life Membership may be conferred for outstanding service to the Grey Power Federation.

- This award shall be conferred at a Federation Annual General Meeting.
- Federation Board by the member's Association at any time during the year but not later than 8 weeks prior to the Annual General Meeting of the Federation and shall set out details of the special services rendered.
- The Board shall consider the recommendation and advise the member's Association of its decision 4 weeks prior to the Annual General Meeting of the Federation and give its reasons for its decision.

The recommendations for life membership may be scanned to the Federation Secretary at national.secretary@greypower.co.nz or sent to:

The Federation Secretary (in a sealed envelope and marked '*Life Membership recommendation*')

% Grey Power Federation Office

PO Box 2721719

Papakura 2244

NOMINATIONS FOR THE GREY POWER FEDERATION BOARD

Associations are notified that **nomination forms and CVs re Board elections require to be received by the Federation Secretary by 19 April, 2024.**

The two positions up for election at the 2024 AGM are those of the Grey Power Federation **President** and the Grey Power Federation **Treasurer**.

Nomination forms can be found in Grey Power Federation By-law 5.

The By-laws are available at <https://greypower.co.nz/>

The relevant Constitution Clause 4.4 states that:

1. No Office Holder, with the exception of Zone Representatives which are provided for in clause 4.2(d) (ii) shall be eligible for election or re-election unless a written nomination for that person in the form prescribed in the Fifth Schedule of the By Laws is received by the Secretary **not later than 60 days immediately preceding the Annual General Meeting**. Each nomination must be signed by two persons each of whom is a member of an Association and on the Federation database, and endorsed by two office holders of the nominee's own Association each of whom must be a financial member of their Association and on the Federation database and the nominee must confirm her or his consent.
2. The Secretary shall provide to each Association the names and written credentials of all candidates for whom valid nomination were received. Such notice will be given to Associations no later than 4 weeks immediately preceding the relevant Annual General Meeting.
 3. Nominees' names and credentials must be sent to Associations and Federation Board members by the Federation Secretary only as per clause 4.4(b).
 4. In the event of any person breaching clause 4.4(c) the nomination shall be declared invalid by the Federation Board

A copy of each positions' job description' is available on request from Grey Power Federation Office

All applicants:

- a) Must use form 5B – please photocopy this form
- b) Attach CV for Nominee to form 5B
- c) May attach a photo to form 5B

NB: The nomination forms and CVs must be sent ASAP but no later than the date stated above to:

The Federation Secretary
c/o Grey Power Federation Office
PO Box 2721719
Papakura 2244

REMITTS FOR THE 2024 ANNUAL GENERAL MEETING ARE TO BE RECEIVED BY THE FEDERATION OFFICE:

- From **Associations no later than April 9th 2024**
 - From **Zones no later than April 19th 2024**
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PROXY VOTING FORMS FOR THE 2024 ANNUAL GENERAL MEETING ARE TO BE RECEIVED BY THE FEDERATION SECRETARY BY 8 JUNE 2024.

Proxy Votes may be cast as permitted by the constitutional clause 6.5 which states:

Proxy votes may be utilized at any Annual or Special General Meeting, by Associations unable to attend such a meeting. Such Associations may nominate an attending Association to hold and conduct its Proxy Votes as applicable and provide the attending Association with a schedule of its preferred votes on all matters, which shall be available for inspection at any such meeting if so required.

An attending Association may hold the Proxy votes for only one absentee Association. Registration of assignment of an absentee Association's Proxy Votes to another attending Association, shall be presented in the completed form as set out in the Third Schedule of the bylaws "Instrument recording Proxy Votes" It shall be signed by two officers of the relevant Association's and received by the Federation Secretary not less than **10 days** before an Annual or Special general meeting in order to be officially recorded

The guidelines as provided in the Federation By-Laws are:

1. Associations taking the option to assign their proxy vote should choose an Association whom they feel will exercise their trust with diligence.
2. The Constitution states that an Association may only hold the proxy vote for one association.
3. Should the instruction of the assigning Association not be clear then the proxy holder should abstain from voting or seek clarification from the Absentee Association
4. If an Association in assigning their proxy wishes the proxy holder to vote in a particular way, they must state so on **By-Law Form 3B Page 2, which must be retained by the Attending Association.**

By-Law form 3B page 1 only must be sent to the Federation Secretary (copy enclosed) ASAP but no later than 8th June 2024 to:

The Federation Secretary (in a sealed envelope and *marked 'proxy votes'*)
% Grey Power Federation Office
PO Box 2721719
Papakura 2244

Proxy votes for the elections must be provided separately by the Absentee Association to the Attending Association only. The latter will receive and complete the ballot paper at the AGM.

NB: Proxy voting forms can also be scanned to the Federation Secretary by the due 8 June 2024.