

## **By-Law 3                      Proxy Votes**

1. Where an Association, for whatever reason, is unable to attend a special or annual general meeting the said association may choose to exercise a proxy vote as allowed.
2. Clause 6.5 of the Grey Power New Zealand Federation Inc constitution allows for Associations unable to attend a lawfully constituted special (SGM) or annual (AGM) general meeting to exercise their voting rights by proxy.
3. The association assigning their proxy votes on notices of motion or remits may choose either of two options:
  - (i) Instruct their nominated proxy holder to vote for or against a remit, or abstain
  - (ii) Authorise the person holding the proxy to vote how they so choose
4. Election of office holders by proxy (paper ballot)
  - (i) As instructed on the Proxy Form
5. Form **3B Page 1 only must be forwarded to the Federation Secretary** (as the Federation Secretary does not need to know how an Association is voting)
6. Form **3B Page 2 must be retained by the Attending Association** for voting purposes

### **Definition of a Proxy Vote**

Proxy voting is a form of voting whereby some members of a decision-making body may delegate their voting power to other members of the same body to vote in their absence, and/or to select additional representatives. A person so designated is called a "proxy" and the person designating him or her is called a "principal".

Source: Riddick & Butcher (1985). Riddick's Rules of Procedure, p. 155–156

### **Guide Lines**

- a) Associations taking the option to assign their proxy vote should choose an association whom they feel will exercise their trust with diligence.
- b) The constitution clause 6.5 states that an association may only hold the proxy vote for one association.
- c) If an association in assigning their proxy wishes the proxy holder to vote in a particular way they must state so on the form 3B page 2.
- d) Should the instruction of the assigning association not be clear then the proxy holder should seek clarification from the nominating association.

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## Instrument for Recording Proxy Vote

Form 3B Page 1

We, (Name of Absentee Association) \_\_\_\_\_ being an affiliated Association of Grey Power New Zealand Federation Inc hereinafter referred to as “Absentee Association”, do hereby assign our allotted two (2) votes for the (Special/Annual) General meeting to be held on \_\_\_\_/\_\_\_\_/\_\_\_\_ at (Location) \_\_\_\_\_ and at any adjournment of that meeting.

To (Name of Attending Association) \_\_\_\_\_

being an affiliated Association of Grey Power NZ Federation Inc hereinafter referred to as the “Attending Association”.

The Absentee Association must list the voting requirement for each resolution on Form 3B Page 2.

Signed and dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Absentee Association President

\_\_\_\_\_  
Attending Association President

\_\_\_\_\_  
Absentee Association Officer

\_\_\_\_\_  
Attending Association Officer

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## Absentee Association Proxy Vote Instruction

**Form 3B Page 2**

Each Association has two Votes. Indicate your Voting Preference with a tick ✓

Remit	Vote For		Vote Against		As Proxy Chooses		Abstain	
	Vote 1	Vote 2	Vote 1	Vote 2	Vote 1	Vote 2	Vote 1	Vote 2
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								

Absentee Association Name .....

Signatures of Absentees .....

Names of Absentees (Print) .....